Legislative Committee Charter

Committee Definition Sheet

# Charter Description

This committee is a standing committee that will follow national and state legislation affecting our industry, expand the legislative self-advocacy skillset among the membership and act as a recommending body to the Board of Directors.

# Objectives

* Identify issues for national and state legislation that would affect the IT support industry
* Design a program that will encourage membership to be involved in legislation
* To advise and educate members and the general public on matters that on our industry

# Deliverables / Outputs

* Track and identify ongoing legislative efforts affecting our industry
* Inform the membership of our findings
* Educate businesses and other organizations on the value of our service offerings and effects of legislative actions
* Create materials to educate membership to help small business owners understand the legislation affecting our industry
* Train members to become effective advocates

# Approach / Communications

* Identify appropriate feedback and positions on proposed and contemplated state and national legislation.
* Coordinate advocacy and interactions between members, and lawmakers
* Collaborate with other organizations on issues of mutual interest and concern
* Recommend to the board formal positions on legislation

# Constraints

* Committee recommendations shall be submitted to the Board for approval
* Obtain board approval for formal positions on legislation

# Critical Success Factors

* Effective collaboration between committee members in achieving goals and objectives
* Represent the variety of geographies and business models in our membership
* Communicate effectively

# Key Performance Indicators

* Members are confident and effective in advocating for our industry
* Membership that is engaged in the legislative process
* Our industry is heard and considered in the legislative process

# Risks

* Members are unable to reach a consensus in sufficient time to influence legislation
* Committee member burnout

# Challenges

* Members have limited experience in legislative and regulatory matters
* We are trying to change the course of an industry that is being guided by forces outside our control
* Being effective advocates for our industry