Executive Management Search Process
2023
An Overview

Messaging

We have already started openly discussing the need for a new executive director. This will continue and generate interest and member awareness leading up to the February 8th All-Member meeting.

Outline of Process

Step One: Messaging – Get the word out → Done

Step Two: Request Letters of Interest to serve on the Executive Search Taskforce

Deadline to receive letters = Friday, Feburary 24th

Step Three: Board reviews letters and invites applicants to fill out the formal application form

Board will address this at February 27 board meeting, or a special meeting called for this purpose

Step Four: Applicants fill out the form

Deadline for forms = Friday, March 17th

This will give the board time to review applications before the March 27th meeting.

Step Five: Taskforce begins first meeting – week of April 3rd?

Key Dates to promote

- February 24th – Letters of taskforce application due
- February 27th – Board meeting to review taskforce letters of application
- March 17th – Deadline for online application forms
- March 27th – Board meeting to review applications and select taskforce members
- Week of April 3rd – Taskforce begins work