

## FAQ

### NSITSP Committee Members

This draft is a “starting place” for the Committees. Changes will likely be made by the Formation Committee once they are active.

Updated 202108

#### **How many people sit on a Committee?**

Committees vary in size, although we try to have a minimum of five members and a maximum of thirteen. The initial size is determined by the Committee with advice from the Formation Committee. Going forward, changes to the size of a committee will be made by the Formation Committee with advice from the committee itself.

#### **How are Committee Members selected?**

The initial committee will be selected by the Executive Board during the formative stage of the organization. The plan is to have Committee Members elected by the General Membership in early 2022.

Voting for Committee Members is limited to paid (Professional) members of the National Society for IT Service Providers. Unpaid (Registered) members who wish to vote may join as paid members.

#### **How long are Committee Member terms?**

Committee members are elected for **two-year terms**. Elections are staggered so that some Committee members are elected each year.

If a vacancy occurs for whatever reason, the vacancy will be filled according to the procedures outlined in the Bylaws. The committee member chosen under this process will serve out the remainder of the original committee member’s term.

#### **Who is eligible to service on the committee?**

Ideally, the Committee reflects the diverse membership of the NSITSP. Anyone who is a member in good standing of the NSITSP is eligible to be a Committee member.

Anyone with a significant conflict of interest is discouraged from serving on the committee. Committee Members have a duty to disclose any actual or possible

conflict of interest, including any transaction in which the Member has a material financial interest or a loyalty conflict of interest.

### **What are the Committee Members' responsibilities?**

Specific committee responsibilities will be spelled out in a separate document for each committee. In general, committee members are committed to:

- Attend at least ninety percent (90%) of committee meetings;
- Review relevant information before each committee meeting;
- Provide honest feedback and discussion on all topics before the committee;
- Support the committee's decisions and help inform the general membership;
- Work to help guide the committee and the NSITSP as a whole toward the fulfillment of our mission and goals;
- Carry out actions agreed upon by the committee;
- Serve on sub-committees when asked.

### **How many Committee meetings are held each year?**

In the formative stage of the organization, the Committee meets as frequently as needed. Eventually, this will move to monthly meetings. When the entire Committee structure is in place working, the Committee will probably meet four times per year.

As a rule, meetings are conducted online as video meetings. The Committee may choose to meet in person, if they so desire.

### **Are there expenses related to serving on the committee?**

All travel, room, and Committee expenses connected with Committee meetings and activities are paid by NSITSP, provided that such expenses are previously authorized by the Board of Directors. Members are not paid for serving on the committee.

While not an "expense" of serving on the committee, all Committee Members are expected to be Professional members and annual contributors to the organization.

### **How do I apply for a position on the committee?**

When there are openings for the Committee, announcements will be made to all members. The application form may be found on the organization web site at <https://www.nsitsp.org/leadership>.

The direct link is here: <https://bit.ly/nsitsp-com-app>.